

L.E.A.P. 2016 Information Guide

Learning Enrichment Advancement Program (Gr. 9 - 12)

Monday Morning Check-in

Location:

- John Hodgins Engineering Building (JHE) lobby

Time:

- Registration will be available starting at 8:15 a.m. on the first Monday of each session.

If driving:

- Please park in Parking Lot I (please see attached Map)
- Parking Lot I allows for 15 minutes of free parking (for parents who are walking in with their student and then returning to the car). After 15 minutes, parking is \$7/hour for a maximum of \$20/day
- For students driving themselves to L.E.A.P., please contact McMaster Parking Services for rates: <http://parking.mcmaster.ca>

If taking the Venture/L.E.A.P. Bus:

- The bus will drop you off at the entrance of ABB. L.E.A.P. staff will be there to guide you.



Contact: Carm Vespi, Manager
vespi@mcmaster.ca or (905) 525-9140 Ext. 24906

Daily Drop-Off

On everyday after check-in students will proceed to their assigned home room by 9:00 a.m. Students will be dismissed from their classrooms at 4:00 p.m. each day. Parents are to drop off their student in front of ABB (building 25) where LEAP staff will take them to their designated classrooms.

Attendance

Attendance is taken daily. If you are absent or late for any reason, please contact the L.E.A.P. office in JHE A201D at (905) 525-9140 x24906 before 9:00 a.m. Please note that we contact the parents/guardians of EVERY student who has not arrived. If parents/guardians wish to contact their student throughout the day, they may call this number as well.

Busing

L.E.A.P. will be running its own bus service in conjunction with the Venture Camp. We offer four locations. Please see the pick-up and drop-off times below for each location.

Location	RAWC—University of Toronto Mississauga Campus	Oakville Glen Abbey Recreation Centre	Mainway Recreation Centre	Burlington Central Arena
Address	3359 Mississauga Road	Corner of 3 rd Line & Upper Middle Road (by tennis courts)	4015 Mainway—corner of Mainway & Walkers Line	2331 New St *Pick-up is in the library parking lot.
Pick-Up Time	7:30 AM	7:50 AM	8:05 AM	8:20 AM
Drop-Off Time	5:00 PM	4:50 PM	4:30 PM	4:15 PM

What to Bring to L.E.A.P.

- Lunch and snacks (or money to purchase lunch on campus)
- Long pants and closed-toe shoes for lab activities (this is mandatory to participate)
- L.E.A.P. lanyard name badge that you will receive on your first day
- Water bottle
- A positive attitude and all of your questions—we will try our very best to answer them!

Residence

Students with accommodation in residence can check-in in the lobby of the Mary E. Keyes Residence between 4:00 p.m. and 6:00 p.m. on the following dates:

Sunday July 3rd (session 1), Sunday July 17th (session 2) & Monday August 1st (session 3)

Students arriving within this time frame will be greeted by two residence counselors, who will be staying in residence with the students for the duration of the camp. Please note that if the student does arrive outside of this time frame they can still check in at the front desk and get their room key. Student departure will take place on the last Friday of each session, after the closing ceremonies. Students will pack their belongings on the Thursday night prior to departure, and these will be moved out on Friday morning and kept in storage until check-out.

Recreation Pass

This pass gives the holder access to the David Braley Athletic Center which includes basketball, squash (Bring own equipment), swimming pool, track and the Pulse gym. Outdoor track, football and soccer fields are available as long as they are not reserved. <http://www.marauders.ca/sports/2011/4/4/facilitieservicefees.aspx?id=68>

Cost: 1 Day Pass - \$10 *Available at the gym front desk.

What to Bring to Residence

- Food/snacks to have in your room
 - Clothes hangers
 - Towel
 - Toiletries
 - At least 1 week's worth of clothing
 - Bathing suit
 - Sunscreen, sunglasses and sun hats
 - Closed-toe shoes and long pants
 - Business casual attire for your closing ceremony
 - Extra money
 - The laundry machines operate on "laundry cards" which must be loaded with money ONLINE using a credit card. The cards can be picked up at the front desk of Mary Keyes.
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The following will be provided in your suite:

- Kitchenette (microwave, fridge and stove)
 - Bed linens, pillows and sheets
 - Cable internet connection (cables available at front desk)
 - Telephone (local calls are free. Calling cards may be used for long distance calls)
 - Access to laundry facilities
 - Floor lounge (with TV)
 - You are encouraged to bring your own games/video games, movies, TVs (bring a coaxial cable), computers, and cooking supplies (if you wish to prepare your own meals). Please note that you are responsible for your room key and meal card.
 - **Please note there will be a fine of \$135 for any lost/missing keys or cards.**
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L.E.A.P. Rules & Important Information

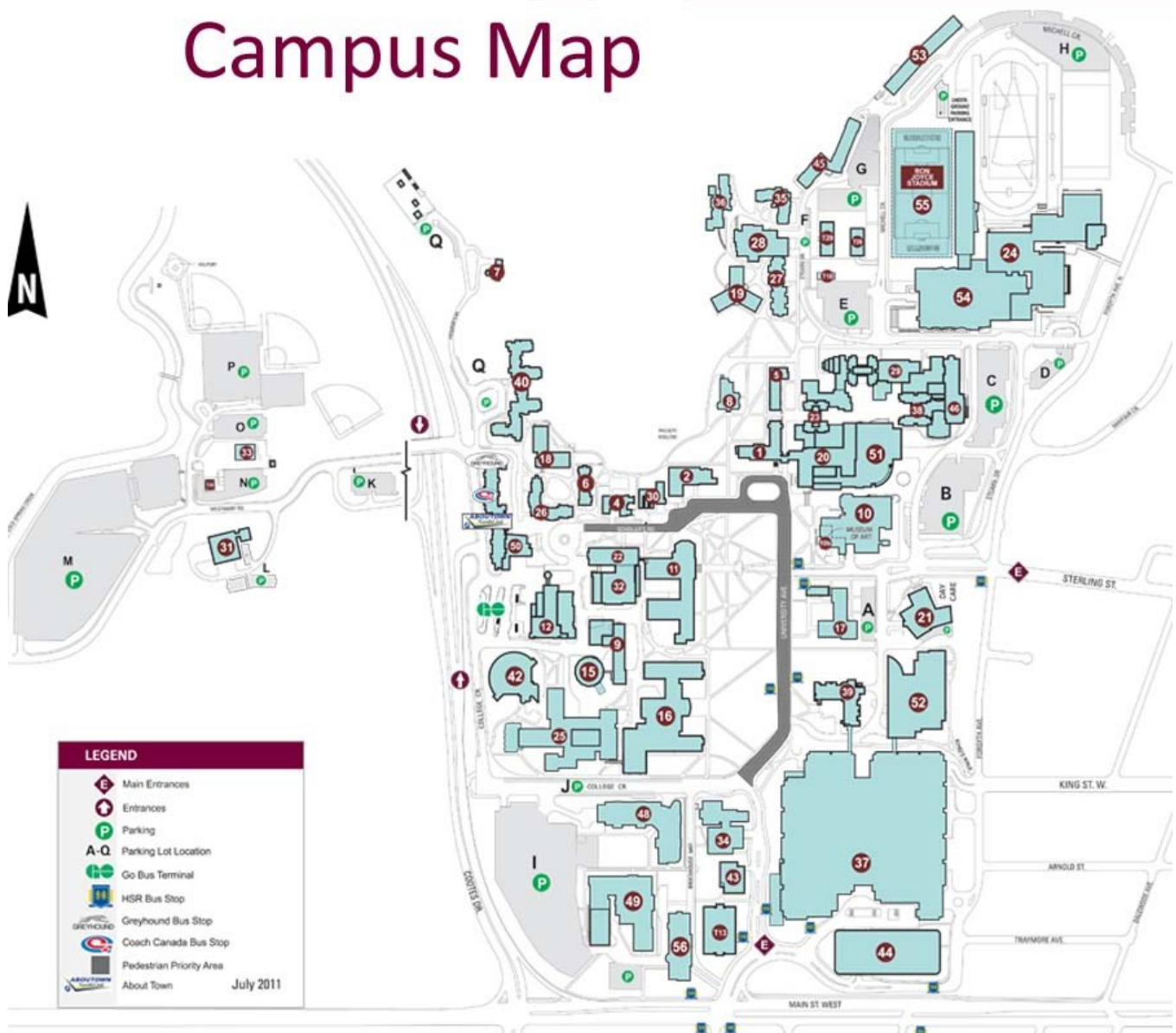
1. Upon arrival at L.E.A.P. you will be given a lanyard with your name badge on it. It is mandatory that you wear this at all times while you are at L.E.A.P.
2. Eating or drinking is not allowed inside the labs, and garbage bins inside the labs must not be used to dispose of any wrappers, cans, or bottles.
3. **Running shoes must be worn at all times.** Long pants must be worn inside the labs, so bring a pair with you. Long hair must be tied back.
4. You must follow the additional detailed safety instructions specific to the lab or activity.
5. L.E.A.P. is a **peanut and nut free zone.** Please do not bring any snack items containing nuts.
6. No valuables such as mp3 players or video games are permitted, as L.E.A.P. will not be responsible for any thefts that may occur.
7. L.E.A.P. maintains a zero tolerance policy towards inappropriate behavior in the classroom. In the case of repeated or severe incidents, you may be dismissed from L.E.A.P.
8. ALL cancellations are subject to a \$75.00 administration fee.
9. Cancellations must be made 21 days before the start of the registered session to be eligible for a refund. No refunds will be issued to cancellations made within 21 days of the start of registered session of L.E.A.P..
10. No refunds for university closures.
11. **Absolutely no refunds on bus fees.**

Closing Ceremonies & Scholarships

At the end of every L.E.A.P. session there will be an end-of-session ceremony. The students will present their culminating projects to each other, and receive their certificates. In each session, the Faculty of Engineering will award one Entrance Scholarship to a student exemplifying the best qualities of an engineer. The scholarship will be presented at the end of the closing ceremony.



Campus Map



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